

Awake Option Exercise Notice

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These documents are general templates, not legal advice. Before using any document for any real-world purpose, every party must have their own independent legal counsel review and approve it for their circumstances and applicable law. Do not sign, rely on, or otherwise use a document without that approval. No attorney-client relationship is created.

Request exercise under an existing approved option.

Reference edition. Complete all fields, choose every alternative, reconcile companions and remove drafting instructions before execution. The separate fill-in edition omits this publication introduction.

Commercial Terms

Issuer/optionee: [names]. Grant and governing agreement: [date/version]. Exercise submission date: [date].

Exercise election

[Shares/class; vested/unvested breakdown; exercise price; total; permitted payment method]. Confirm unexpired exercise rights using the actual agreement. Unvested exercise requires permitted early exercise and a signed restricted-stock companion.

Acceptance and issuance

Company verifies timely receipt, payment, approvals, withholding/reporting and required transfer documents before recording actual issuance. Company confirmation: [actual shares, transfer date, payment receipt and ledger entry]. A submitted notice is not evidence of completed transfer.

Tax information

Obtain individual tax advice for the actual instrument/transfer, including any applicable 83(b) election. Company supplies required factual information; the optionee remains responsible for personal filings. Do not place tax identifiers in public repositories.