

Awake Change Order

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These documents are general templates, not legal advice. Before using any document for any real-world purpose, every party must have their own independent legal counsel review and approve it for their circumstances and applicable law. Do not sign, rely on, or otherwise use a document without that approval. No attorney-client relationship is created.

Approve a specific scope, budget or schedule change.

Reference edition. Complete all fields, choose every alternative, reconcile companions and remove drafting instructions before execution. The separate fill-in edition omits this publication introduction.

Commercial Terms

Parties, main agreement and SOW: [names/versions]. Change number and effective date: [details].

Agreed change

[Current requirement; complete revised requirement; reason]. Additional/removed outputs and acceptance criteria: [details]. Dependencies and resources: [changes].

Impact

Fee increase/decrease and total revised cap: [amounts/currency]. Revised dates: [dates]. IP, data, support and termination changes: [exact clause changes or none]. Treatment of already performed work: [terms].

Authority

Only authorized signatures approve this change. Pending requests do not authorize work or fees. Unchanged SOW and master terms remain. Required third-party/affected-party consent: [evidence or none].

General terms

Formal notices go to the contacts and delivery methods in the Commercial Terms. Governing law: [state and country]; dispute forum: [court and venue, or separately completed arbitration provision], subject to mandatory law. The parties will first meet in good faith within [days] after a dispute notice; this does not delay urgent relief or a filing deadline. This document and the signed schedules listed here constitute the agreement on this subject. Changes require a writing signed by the affected parties. A schedule overrides another document only by identifying the provision and the agreed replacement. No provision silently amends an existing equity, financing, or employment instrument. Severability applies to the extent lawful. Neither party may transfer this agreement without the other's written consent

except to a successor acquiring the relevant business that assumes its obligations in writing, subject to any expressly agreed restrictions. Counterparts and electronic signatures are permitted.

Signatures

Party A: [full legal name]. Authorized signature: [signature]. Name and title: [name and title]. Date: [date].

Party B: [full legal name]. Authorized signature: [signature]. Name and title: [name and title]. Date: [date].

Signed schedules and implementing documents: [list, dates, and versions, or none].